



## Addendum to Child Safeguarding Risk Assessment for Covid-19 Safe Reopening of School

### Written Assessment of Risk at Gaelscoil Raifteirí

In accordance with section 11 of the Children First Act 2015 and with the requirement of Section 8.8 of the Child Protection Procedures for Primary and Post-Primary Schools 2017, the following is the addendum to Written Risk Assessment for safe reopening of Gaelscoil Raifteirí

List of school activities pertaining to increasing segregation and decreasing congregation	The school has identified the following risk of harm in respect of its activities in reopening plan	The school has the following procedures in place to address the risks of harm identified in this assessment
<ul style="list-style-type: none"> <li>• Daily arrival and dismissal of pupils</li> </ul>	<ul style="list-style-type: none"> <li>• Risk of child being exposed to virus in the school car park by visitor to the school or harmed by cars in car park</li> </ul>	<p>Children arrive/leave to school in either of the following manner:</p> <ul style="list-style-type: none"> <li>• Parent drops/collects child at various designated set down areas/gates outside school boundary and child walks into/leaves school building/yard and goes to/leaves their designated classroom entrances as stated in school reopening plan.</li> <li>• Parent of pupils in Junior and Senior Infant, 1<sup>st</sup>/2<sup>nd</sup> classes will walk their child to the red line on footpath beyond the teacher's entrance and leave by the walkway at the top gate</li> <li>• Parents/ Guardians will drop and collect using facemasks as per reopening plan.</li> <li>• Parents of Junior Infant, Senior Infant, 1<sup>st</sup> and 2<sup>nd</sup> classes have a designated collection point in the school yard and are asked to social distance and wear a mask.</li> </ul>

<ul style="list-style-type: none"> <li>• Recreation breaks for pupils during re-opening /implementation of Covid-19 response plan</li> <li>• Sports Day &amp; PE</li> </ul>	<ul style="list-style-type: none"> <li>• Risk of non-segregation of bubbles during re-opening.</li> </ul>	<ul style="list-style-type: none"> <li>• All class bubbles go to and return from their designated yard area with their designated teacher in a socially distanced manner following school signage where indicated.</li> <li>• Outdoor PE as much as possible with minimal equipment and hand sanitising before and after.</li> <li>• Class teacher will clean minimal equipment with sanitising wipes at start of class.</li> <li>• There will be no in-school/after school swimming or general extracurricular activities this year until further review.</li> <li>• There will be no Sports Day until further Covid-19 Safety Review.</li> </ul>
<ul style="list-style-type: none"> <li>• Classroom teaching</li> <li>• One-to-one teaching</li> </ul>	<ul style="list-style-type: none"> <li>• SEN teachers and class teachers will maintain social distance while working in the same room.</li> </ul>	<ul style="list-style-type: none"> <li>• No Guest speakers or coaches during Covid-19 response plan duration.</li> <li>• All class and SEN rooms with open windows and doors to aid ventilation.</li> <li>• Heat will be at a minimum.</li> <li>• Ventilation of rooms will be enhanced by windows being open during breaks and when class is outdoors where possible.</li> <li>• Teachers may wear a face-mask when less than 2 m from pupils in their class.</li> <li>• Teachers may use a face shield when 'free walking &amp; teaching' when in excess of 2 m from pupils.</li> <li>• All staff are reminded that a cloth mask provided 95% risk cover. Face shields provide 70% risk cover.</li> </ul>
School outings, sports and educational trips	<ul style="list-style-type: none"> <li>• There will be no school trips /outings during our reopening phase until formally reviewed.</li> </ul>	N/A
<ul style="list-style-type: none"> <li>• Use of toilet in schools</li> </ul>	<ul style="list-style-type: none"> <li>• Multiple use /common areas</li> </ul>	<ul style="list-style-type: none"> <li>• Each class will have and use own toilets.</li> <li>• Toilets on the yard not in use.</li> </ul>
<ul style="list-style-type: none"> <li>• School transport arrangements including</li> </ul>	<ul style="list-style-type: none"> <li>• Non-segregation</li> </ul>	<ul style="list-style-type: none"> <li>• All Bus operators will follow Public Health guidance</li> </ul>

use of bus escorts		<ul style="list-style-type: none"> <li>• Pupils using bus will exit their classroom and walk along the school footpath while maintaining a 1m distance, to where the bus has set down.</li> </ul>
<ul style="list-style-type: none"> <li>• Care of children with special educational needs, including intimate care where needed.</li> <li>• Covid-19 isolation protocol</li> </ul>	<ul style="list-style-type: none"> <li>• Close contact</li> </ul>	<ul style="list-style-type: none"> <li>• For intimate care needs staff will use PPE and cloth mask.</li> <li>• SNA will use separate PPE for separate bubbles/pods when they move from one area to the next</li> <li>• When a Pupil or Staff member presents with symptoms consistent with COVID-19, the Covid-19 Isolation Protocol will be followed.</li> </ul>

<ul style="list-style-type: none"> <li>• Training of school personnel in Covid-19 reopening</li> </ul>	<ul style="list-style-type: none"> <li>• Risk of not being familiar with protocols.</li> </ul>	<ul style="list-style-type: none"> <li>• All staff are required to complete the Return To Work Form after Midterm, Christmas and Easter breaks.</li> <li>• All staff and pupils are required to complete Return to an Educational Facility Declaration Form after an absence for any reason</li> <li>• All staff are required to complete relevant online training.</li> <li>• All staff are required to be familiar with school reopening protocols.</li> </ul>
<ul style="list-style-type: none"> <li>• Use of external personnel to supplement curriculum, sports and other extra-curricular activities.</li> <li>• Students participating in work experience in the school</li> <li>• Student teachers undertaking training placement in school</li> <li>• After school use of school premises</li> </ul>	<ul style="list-style-type: none"> <li>• Risk of increased Covid-19 risk to bubbles.</li> <li>• Risk of increased Covid-19 risk to bubbles</li> <li>• Risk of increased Covid- 19 risk to bubbles.</li> </ul>	<ul style="list-style-type: none"> <li>• There will be no external personnel used to supplement the curriculum, sports and other extra -curricular activities.</li> <li>• Allowing Past-pupils on TY work experience will be reviewed in January 2021.</li> <li>• Only the Teacher placements previously agreed will take place from January 2021. Student teachers will observe all Covid-19 protocols and do the online training.</li> <li>• Failure to comply will automatically disqualify</li> </ul>

		commencement or continuity of placement.
<ul style="list-style-type: none"> <li>• Recruitment of school personnel</li> </ul>	<ul style="list-style-type: none"> <li>• Risk of increased Covid-19 risk to bubbles.</li> </ul>	<ul style="list-style-type: none"> <li>• All recruited staff will follow all protocols of the COVID-19 reopening plan and risk assessment.</li> </ul>
<ul style="list-style-type: none"> <li>• Use of Information and Communication Technology by pupils in school</li> <li>• Use of video/photography/other media to record school events</li> </ul>	<ul style="list-style-type: none"> <li>• Risk of increased Covid-19 risk to bubbles.</li> </ul>	<ul style="list-style-type: none"> <li>• School iPads will be cleaned before use with sanitised wipes and wipes placed in pedal bin.</li> <li>• Computers will be cleaned before use with sanitised wipes and wipes placed in pedal bins.</li> <li>• Social distancing and hand hygiene and respiratory etiquette will be carried out in the computer room.</li> </ul>
<ul style="list-style-type: none"> <li>• Swimming</li> </ul>	<ul style="list-style-type: none"> <li>• Risk of increased Covid-19 risk to bubbles</li> </ul>	<ul style="list-style-type: none"> <li>• There will be no school swimming from school this year.</li> </ul>

List of school activities	The school has identified the following risks in respect of its activities	The school has the following procedures in place to control the risks
<b>Morning Assembly</b>	<ul style="list-style-type: none"> <li>• Pupils not lining up</li> <li>• Pupils interacting with other pupils</li> <li>• Parents not lining up</li> <li>• Parents late</li> <li>• Pupils not queueing to hang up coats</li> <li>• Pupils not hand sanitising</li> <li>• Pupils not sitting in their own seats on entry</li> </ul>	<ul style="list-style-type: none"> <li>• At 8:30 each morning there will be 20-minute morning supervision at the at the 4 entry points onto the school grounds by Staff.</li> <li>• The parents of children in Infant classes will be advised to wear a mask and stand 2m apart at assembly area and return to their car promptly.</li> <li>• All classes will be supervised by the designated yard duty team for that day.</li> <li>• Pupils will line up on the yard in the morning and after breaks, according to the correct entry order of their pod into the classroom.</li> <li>• When entering the classroom, the children will proceed directly to their seat. Hanging up coats will happen in orderly manner once every pupil is in their place in the classroom</li> <li>• Pupils will sanitise their hands on entering the classroom. On entering the classroom the children will take their assigned seats.</li> </ul> <p><u>Teachers to teach:</u></p>

		<ul style="list-style-type: none"> <li>• correct lining up protocols</li> <li>• entering and leaving the school</li> <li>• sanitising of hands on entry</li> <li>• how to use elbows for sanitiser/on door handles</li> <li>• rules re hand hygiene/respiratory hygiene,</li> <li>• yard protocols</li> </ul>
<b>Entry to and Exit from Classrooms</b>	<ul style="list-style-type: none"> <li>• Stormy and windy weather</li> </ul>	<ul style="list-style-type: none"> <li>• Pupils will enter and exit by main doors while maintaining physical distance, when the weather prohibits the safe use of the exit door.</li> <li>• Main door to school and classroom will be secured with a latch and children will cross their arms while entering into their classroom.</li> </ul>
<b>Dismissal</b>	<ul style="list-style-type: none"> <li>• Social distancing not being maintained by parents</li> <li>• Parents not abiding by line up regulations</li> <li>• Late pick ups</li> <li>• Pupils going to after school</li> </ul>	<ul style="list-style-type: none"> <li>• Staggered system, inform and encourage parents of Junior Infant – 2<sup>nd</sup> classes to distance and wait.</li> <li>• Inform and encourage parents of children in 3<sup>rd</sup> -6<sup>th</sup> classes to make arrangements with their child to meet them outside the school gates.</li> <li>• Pupils from Junior and Senior infants who are attending the after school service provided by Naíonra Tír na nÓg will leave the classroom first at 1:30pm</li> <li>• They will exit the school using the exit door of the classroom and the After-School staff will escort them across the yard in an orderly fashion while maintaining a 1m distance.</li> <li>• Pupils from 1<sup>st</sup> and 2<sup>nd</sup> classes Class will exit the school using the exit door of the classroom at 2:20 and make their way to a Parent waiting on the red spot and continue on their car in the car park.</li> <li>• Children using the Bus will be given priority to leave their classroom first.</li> </ul> <p><b>Actions to be carried out:</b></p> <ul style="list-style-type: none"> <li>• The principal will inform all parents of these protocols and of the importance of ensuring that they come in time to collect their child.</li> <li>• In exceptional circumstances pupils will proceed to a designated Late Line up area and will be supervised by class teacher. If raining, they will assemble at the tree</li> </ul>

		area on the yard, while socially distancing.
<b>SEN</b>	<ul style="list-style-type: none"> <li>• Size of the rooms.</li> <li>• Mixed groups</li> <li>• Teacher has much higher exposure -</li> <li>• Use of materials/resources</li> </ul>	<p><b>Risk Assessment SEN</b></p> <ul style="list-style-type: none"> <li>• Smaller groups will be created and some children may receive 1-1 support.</li> <li>• Pupils from the same class only will be withdrawn at one time.</li> <li>• Pupils from First class to Sixth class will be withdrawn from the class for support.</li> <li>• Pupils in the infant classes will receive in-class support.</li> <li>• Timetabling of SEN classes will take account of staggered breaks.</li> <li>• Sanitisers will be placed at the entrance to classes and pupils must sanitise before entering a SEN room.</li> <li>• Staff will choose the most appropriate face shields/masks in relation to the proximity to their pupil(s).</li> <li>• Pupils will have their own folders which will contain their books/copies/materials etc.</li> <li>• After each group a teacher will use sprays and cloths to wipe down desks and door handles</li> <li>• The principal will discuss with parents the possible risks/requirements of those with underlying conditions.</li> </ul>
<b>All classes</b>	<ul style="list-style-type: none"> <li>• All classes will operate as bubbles.</li> <li>• Size of classrooms – all classrooms are spacious.</li> </ul>	<ul style="list-style-type: none"> <li>• Pupils will be seated using the arrangements suggested by the DES. Classes from 3<sup>rd</sup> to 5<sup>th</sup> will use pods of 4-6 pupils.</li> </ul>

	<ul style="list-style-type: none"> <li>• Pupils moving around the room</li> <li>• Pupils sharing resources</li> <li>• Pupils/teachers at risk</li> <li>• Libraries</li> <li>• Lining up</li> </ul>	<ul style="list-style-type: none"> <li>• 6<sup>th</sup> class pupils will be seated in rows as per the DES guidelines.</li> <li>• Pupils to use their own materials only where possible– No sharing of personal equipment -glue sticks, ruler.</li> <li>• Pupils will sanitise when engaging in an activity using shared equipment</li> <li>• Teachers to restrict pupil movement around the room as much as possible</li> <li>• Teachers will sanitise their hands regularly when correcting.</li> <li>• Teachers will wear a fresh set of clothes every day</li> <li>• Teachers may take the temperature of pupils who appear unwell before contacting a Parent for collection.</li> </ul>
<b>Breaks/ assembly /dismissal</b>	<ul style="list-style-type: none"> <li>• Pupils not lining up correctly.</li> <li>• Going out /coming back in</li> <li>• Children with Additional Needs</li> </ul>	<ul style="list-style-type: none"> <li>• All staff will implement Reopening assembly/dismissal and break supervision protocols.</li> </ul>
<b>Toilet</b>	<p><b>Students:</b></p> <ul style="list-style-type: none"> <li>• Class Bubble toilets only to be used.</li> <li>• No communal toilets in the school yard will be used.</li> <li>• Pupils coming in during break times to use toilets</li> </ul> <p><b>Staff toilets</b>, clearly marked</p>	<ul style="list-style-type: none"> <li>• Use own classroom toilet only as per reopening plan.</li> <li>• Class toilet must be used before break. Hand sanitising after.</li> <li>• Lessons on toilet hygiene/lining up to use toilets.</li> <li>• Staff Toilets for Staff use only.</li> </ul>
<b>Staff- Room Breaks</b>	<ul style="list-style-type: none"> <li>• Size of staffroom</li> <li>• Social distancing not being maintained</li> <li>• Sharing cutlery</li> </ul>	<ul style="list-style-type: none"> <li>• Staff will go directly to their class/SEN room as appropriate at assembly and dismissal times.</li> <li>• There will be staggered lunch breaks as per Reopening plan with a capacity for 3 staff members</li> </ul>

	<ul style="list-style-type: none"> <li>• Queueing for microwave/dishwasher/water</li> </ul>	<p>in the staffroom at a given time and all teachers in the hall seated 2m apart.</p> <ul style="list-style-type: none"> <li>• The staffroom/hall layout to be reconfigured to maintain required social distancing.</li> <li>• Staff may choose to use their own/school utensils as much as possible. Bring into school and bring home.</li> <li>• Staff to ensure that their own area has been cleaned up after use.</li> <li>• Staff to maintain social distancing while using the microwave /hot water.</li> <li>• Staff to sanitise before and after using any kitchen items</li> </ul>
<b>Shared Maths/ Art/Science resources cupboards</b>	<ul style="list-style-type: none"> <li>• Transference of virus through shared use</li> </ul>	<ul style="list-style-type: none"> <li>• Pupils and teachers to sanitise hands before and after use of all materials that might be shared.</li> <li>• Minimal equipment for sharing between pods.</li> <li>• Equipment to be treated with Milton in class sink and 'drip dry' in drainer /tray overnight.</li> <li>• Lessons on hygienic use of materials</li> </ul>
<b>Class-room Libraries/ Book use/copies.</b>	<ul style="list-style-type: none"> <li>• Transference of virus through shared use</li> </ul>	<ul style="list-style-type: none"> <li>• When books are returned they must be left in separate box over weekend.</li> <li>• Worksheets when collected will be left in a tray for 3 days before being handled by teacher.</li> <li>• Importance of teaching pupils not to root through the books as they are selecting one.</li> <li>• Use of boxes for containing frequently used books in pods</li> </ul>



		<ul style="list-style-type: none"> <li>• Class library shelves to be blocked/shielded from use.</li> <li>• Lesson on hygienic use of materials.</li> <li>• Class teachers from 3rd to 6<sup>th</sup> will have A4 hardback copies.</li> </ul>
<b>SNAs</b>	<ul style="list-style-type: none"> <li>• Crossover from classes/Coughing/sneezing/ Toileting</li> <li>• Assisting pupils with clothing/school bags/lunches/water bottles/paring pencils</li> </ul>	<ul style="list-style-type: none"> <li>• Sanitising hands leaving/entering all rooms.</li> <li>• SNA will have a different set of PPE for use when in a bubble. This PPE will remain in the bubble and will be washed regularly.</li> </ul>

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Principal and Deputy Principal following staff consultation as an addendum to reopen our school reopening safely minimising the threat of Covid-19 transmission.

It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement at the first meeting of every academic year.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Chairperson, Board of Management

Signed \_\_\_\_\_ Date \_\_\_\_\_

Principal/Secretary to the Board of Management